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9 April 1987

MEMORANDUM FOR: Chief, Production & Services Contracts Branch, PD/OL

STAT ATTN:

FROM:

Chief, New Building Project Office, OL

SUBJECT: SH&G Brochure

1. Mr. Everett Medling, Vice-President, Smith, Hinchman and Grylls (SH&G), has made a verbal request to this office to be allowed to produce two brochures detailing SH&G's involvement in the design of the New Headquarters Building (contract no. 73R798600*000). The first brochure would outline SH&G's capability regarding design of the entire project. The second would specifically address office planning and interior design. Attached are SH&G's proposed texts for each brochure and copies of photographs to be included.

2. Since the Headquarters expansion effort is one of the largest Federal building projects in recent years, SH&G is anxious to make their involvement known within professional circles and to prospective clients. We have reviewed the material and endorse its publication. It is unclassified, accurate, and in good taste.

3. It is requested that your office review this request in light of the Agency's non-publicity policy and if appropriate, grant a waiver to allow SH&G to prepare and distribute this brochure. For additional information regarding this request, please contact Mr. Medling directly on 313-964-3000.

STAT Attachment

STAT OL/NBPO [redacted] 9Apr87

Orig - Adse (w/att)

1 - OL/NBPO Subject (w/att)

1 - OL/NBPO Chrono (w/o att)

1 - OL Files (w/o att)

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